

SCHOOL INFORMATION

1. Name of the school with address: i. Email ii. Phone number iii. Fax No.	MOUNT LITERA ZEE SCHOOL , DELANPUR,SAILANA ROAD, RATLAM – 457001 MADHYA PRADESH mlzsratlam@gmail.com 08966989049
2. Year of establishment of school	2012-13
3. Whether NOC from state/UT or recommendation of Embassy of India obtained? i. NOC No. ii. NOC issuing date	Yes i. 1249/2017/20-3 ii. 30/06/2017
4. Is the school is recognized, if yes by which Authority?	Yes, CBSE New Delhi
5. Status of affirmation: Permanent/Regular/ Provisional i. Affiliation No. ii. Affiliation with the Board since iii. Extension of affiliation up to	Provisional 1030802 2021
6. Name of Trust/Society/Company Registered under section 25 of the company Act. 1956	EXCELLENT EDUCATIONAL CHARITABLE TRUST – RATLAM
Period up to which Registration of Trust/Society is valid	Irrevocable

7. List of members of School Managing Committee

Sr.No	Name of Managing Committee Members	Designation	Mobile Number	Address
1	Yunus Najmuddin	Chairman	9826087755	Rituvan Rambagh Ratlam
2	Vijaya Ravi	School Principal	9575513256	Front of Sajjan Mil above Hero showroom Near Kasturba Nagar Ratlam
3	Mustafa Stationwala	Member-Trust Board	9893843786	New Bank colony,Lokendra Bhawan compound-Ratlam.
4	Neeta Gupta	Teacher Member	9981434040	L/75, Sai Dham Jawahar Nagar, LIG-Ratlam
5	Raman Choubay	Teacher Member	9111252671	57 Road No 2 Shakti nagar ratlam
6	Mrs. Shweta Vinchurkar	Principal Member (Principal Sai Shree Academy)	9425103900	Flat No. 3, Akashdeep Apartment, Power House Road Ratlam
7	Mrs Neelu Upadhya	Educationist Member	8085936262	76, Indralok Nagar Ratlam
8	Mr. Vaibhav Upadhya	Parent Member	9752492960	Shastri Nagar Ratlam

9	Mrs. Insiya Rautiwala	Parent Member	9981821852	181, Saifi Mohalla, Chandni Chowk, Ratlam
10	Mrs Ranjeeta Vaishnav	Parent Member	7435908375	11-Central Plaza , 80 Feet Raod Kasturba Nagar Ratlam
11	Mr. Rajandra Prasad	Parent Member	9752540927	43/A2, Chandralok Nagar Rambag Ratlam

Sr.No.	Teachers Name	Qualification	Designation	Date of Birth	Date of Appointment	Probation/ Confirmed	Trained/Untrained
1	Vijaya Ravi	MA B.Ed	Principal	13/06/1968	02/01/2019	Confirmed	Trained
2	Raman kumar Choubay	MA (MATHS) BED	PGT	12/12/1984	04/07/2012	Confirmed	Trained
3	Gyaneshwari Vyas	MSC (MATHS) BED	TGT	11/07/1978	01/04/2013	Confirmed	Trained
4	Varsha Jain	M.A.(English) Bed	TGT	20/06/1993	01/04/2013	Confirmed	Trained
5	Rais Khan	B.com B.Ped	PGT	14/12/1976	10/04/2013	Confirmed	Trained
6	Hemlata Tak	MA Bed	TGT	17/04/1967	17/06/2013	Confirmed	Trained
7	Fatima Gandhi	BSc(B.Ed)	TGT	01/04/2009	01/04/2014	Confirmed	Trained
8	Jayshree Trivedi	M.A (Hindi) B.Ed	TGT	22/09/1980	01/04/2014	Confirmed	Trained
9	Rajni Sharma	B.Sc B.Ed	TGT	20/06/1975	01/04/2014	Confirmed	Trained
10	Sumitra Samarwal	MA(Hindi and Sanskrit), B.Ed	TGT	08/09/1980	09/04/2014	Confirmed	Trained
11	Priyanka Chouhan	M Lib	librarian	08/02/1985	15/12/2014	Confirmed	Trained
12	Neeta Gupta	BSc (PCB), MA, MEd	TGT	16/12/1968	04/01/2016	Confirmed	Trained
13	Shweta Khaladhar	MSc (Mathematics) Bed	TGT	18/12/1984	14/03/2016	Confirmed	Trained
14	Kiran Pareek	MA (Sanskrit), B.Ed, M.Ed	TGT	23/12/1983	01/04/2016	Confirmed	Trained
15	Varsha Motwani	BSc (CBZ), B.Ed.	TGT	30/01/1977	01/06/2016	Confirmed	Trained
16	Akshata Tiwari	B.E. (Electronics & Communication)	PRT	28/11/1989	17/06/2016	Confirmed	Trained
17	Rakesh Joshi	B.A.	Sports Teacher	16/02/1988	01/09/2016	Confirmed	Untrained
18	Preeti Jain	B Com, BEd	PRT	26/07/1982	01/10/2016	Confirmed	Trained
19	Manoj Kumar Pandya	M.Sc. Bio ,B.ed, M. Ed.	PGT	05/03/1988	01/03/2017	Confirmed	Trained
20	Nilofer M Stationwala	BA (Eco, Pol.Sc. Hist), B.Ed	TGT	04/05/1983	01/04/2017	Confirmed	Trained
21	Monika Mishra	M.A(English) B.Ed	PRT	26/10/1990	10/07/2017	Probation	Trained
22	Pramod Singh Sisodiya	M.A. Music (Vocal)	Music Teacher	06/04/1985	14/03/2018	Confirmed	Trained
23	Fatema Katib	MA(English) B.Ed	TGT	09/11/1973	15/03/2018	Confirmed	Trained
24	Rani Agrawal	MSC (MATHS)	PRT	03/01/1996	02/04/2018	Probation	Untrained
25	Kalpana Bajpai	Diploma in Special Education	Special Educator	22/09/1978	18/08/2018	Probation	Trained

26	Insha Chouhan	BSc D.Ed.	PRT	09/06/1996	22/01/2019	Probation	Trained
27	Dimple Dixit	MA(Economics) B.Ed	PGT	20/10/1991	01/03/2019	Probation	Trained
28	Manish Prajapati	BSc	Lab Assistant	25/09/1992	05/03/2019	Probation	Untrained
29	Divya Yadav	BE (Electronics)	Lab Assistant	22/04/1991	07/03/2019	Probation	Untrained
30	Urvashi Yadav	B.Com	PRT	23/10/1994	07/03/2019	Probation	Trained
31	Hirendra Desai	MSc (Chemistry) B.Ed	PGT	07/09/1984	11/03/2019	Probation	Trained
32	Shreshtha Agrawal	BE.(Electronics)	PRT	31/07/1996	11/03/2019	Probation	Untrained
33	Mamta Sharma	Bsc (biology) B.Ed	PRT	13/05/1989	16/07/2019	Probation	Trained
34	Preeti Verma	B.Com. Bed	PRT	11/01/1981	01/04/2019	Probation	Trained
35	Jaikishan Joshi	MA (English) B.Ed	PGT	04/07/1987	08/04/2019	Probation	Trained
36	Neelam Gupta	MBA(Finance and Marketing)	TGT	22/01/1980	08/04/2019	Probation	Untrained
37	Asha Jaiswal	MA(Hindi) B.Ed	PRT	01/01/1984	01/06/2019	Probation	Trained
38	Fatema Kalabhiwala	B.Sc B.Ed	TGT	05/06/1985	01/06/2019	Probation	Trained
39	Batul Raotiwal	MSc(Biotech)	PRT	12/11/1993	03/06/2019	Probation	Untrained
40	Abbas Telwala	M.Com	PGT	10/02/1980	04/06/2019	Probation	Untrained
41	Shweta Kabra	B.Com,	PRT	10/09/1983	27/06/2019	Probation	Untrained
42	Geetika Jain	BE (Computer)	PRT	01/07/1936	01/07/2019	Probation	Untrained
43	Gurdeep Kaur	M.Com, B.Ed	PRT	01/01/1989	01/07/2019	Probation	Trained
44	Vinny Wadhwa	M.A. Fine Art	Art Teacher	20/01/1997	01/07/2019	Probation	Trained
45	Digvijay Singh Rathore	B. Com	Sports Teacher	30/03/1993	02/07/2019	Probation	Untrained
46	Sandeep Vyas	M.phil MSc Physics, B.Ed	PGT	30/09/1982	01/07/2019	Probation	Trained

8. Name of the Manager President/Chairman/Correspondent	Mr. Yunus Najmuddin
9. Area of school campus (In Acres)	4.94
ii. In Sq. mtrs	19991.47
iii. Build up area(sq. mtrs)	5835
iv. Area of playground in sq. mtrs	4786
v. Other facilities	
Indoor games	Table Tennis/ Carom Board/ Chess/badminton
Dance Rooms	Yes
Music Rooms	Yes
Health and Medical Check up	Yes
10. Details of Fee(Rupees) (2019-20)	Annually
I-II	Tuition fee-27200, Annual charges -6600
III-IV	Tuition fee -28000, Annual charges -6850
V	Tuition fee -28000, Annual charges -5150
VI-VII	Tuition fee -28800, Annual charges -5200
IX-X	Tuition fee -34,600, Annual charges -6150
XI-XII	Tuition fee -34,600, Annual charges -6150
11. Transport Facility	
i. Own Buses	22
ii. Buses hired on contract basis	0
iii. Details of transport charges	City Charges-11600/ per annum Out of City-12600/- per annum
12. Number of teaching staff(to be updated from time to time)	
Designation	
Principal	01
PGT	8
TGT	15
PRT	13
PRT(PET)	01
Health Wellness teacher/Special Educator/Counsellor	01
Librarian	01
Lab Assistant	02

13. Details of salary being paid by the school to teaching staff/non-teaching staff (to be updated time to time)					
Designation	Scale of pay (basic)	Grade Pay	DA	HRA	PPF Contribution
Principal	9300-34800	As per contractual service.			
Vice Principal		-			
PGT	9300-34800	4200	113%		
TGT	5200-20200	1800	113%	-	13.35%
PRT	4500-25000	1250	113%		13.35%
Office Superintendent	9300		113%		13.35%

Account Office	5200-20200		113%		13.35%
Junior Clerical Staff	5200-20200		113%		13.35%
Lab. Assistants	4500-25000	1250	113%		13.35%
14. Mode of payment of salary i. Name of the bank through which salary is drawing ii. Through single cheque transfer iii. Individual cheque iv. Cash	Through Bank Corporation Bank- Ratlam Yes NO				

15. Library facilities i. Size of the library in sq.feet ii. No. of periodicals iii. No. of dailies iv. No. of books	56 X27 12 04 3269		
16. Name of the Grievance/ redressal officer with E-mail and Fax No.	Principal mlzsratlampincipal@gmail.com		
17. Members of Sexual Harassment Committee	1. Mrs. Vijaya Ravi.-Principal 2. Mrs. Gyaneshwari Vyas 3. Mrs.Sumitra Samarwal. 4. Mrs. Anshu Vyas. 5. Mr. Rais Khan		
18. Class wise enrolment of school for the current session	Class	No. of Sec.	No. of Students
	I	03	100
	II	02	79
	III	02	78
	IV	02	84
	V	03	93
	VI	02	84
	VII	02	56
	VIII	02	48
	IX	01	35
	X	01	21
	XI	01	16
	XII	01	3
19. Academic session period	From 1 st April		
20. Vacation period	May-June		
21. Admission period	From January to June.		